

Upcoming Officer Elections (Elections will be at Meeting on 3/1/2021)

Nominations open to Members in good standing only, for the following Positions:

- **President**
- The President shall act as Chairperson of the Board. He/she shall conduct the affairs of the Association subject to general supervision of the Board. Requires approximately 12 hours per month.
- **First Vice President**
- The First Vice President shall act for the President with all the latter's powers whenever the President is incapacitated or unable to serve. Approximately 3 hours per month.
- **Second Vice President**
- The Second Vice President shall act for the President with all the latter's powers whenever the President and First Vice President are incapacitated or unable to serve. Requires approximately
- 3 hours per month
- **Recording Secretary**
- The Recording Secretary shall keep a correct record of all meetings of the Association (taking minutes) and shall perform other duties as delegated. Approximately 4 hours per month.
- **Corresponding Secretary**
- The Corresponding Secretary handles the correspondence of the Association, composing drafts of correspondence based on Board decisions. Approximately 4 hours per month.
- **Treasurer**
- The Treasurer shall be responsible for the safe-keeping of all monies of the Association, and for the keeping of accounts/bookkeeping. The Treasurer or the President shall sign all checks. Approximately 6 hours per month.

Officers are required to attend the monthly meeting of the Association, currently via Zoom. If you have questions or would like to submit your nomination please email president@delreyhome.org by January 31st, 2021.

